Budget Process Timeline

	July	August	September	October	November	December	January	February	March	April	May	June
Key Events				1)THEC Tuition Guidelines 2) Enrollment Targets				Governor's Budget			UTK Advisory Board Meeting	Board of Trustee's Annual Meeting
Support Units				Budget Planning Kickoff Meeting	Support unit budget proposals due to to ARC & Budget Office by December 10th				Final Budget Adjustments			
Revenue Units				Budget Planning Kickoff Meeting	Academic RGUs due to Provost's Office by February 1st; Auxiliary RGUs due to Budget Office by February 1st			Provost Reviews Due to Exec Committee & Budget Office by March 1st	Final Budget Adjustments			
ARC							ARC Approved Support Unit Budget Proposals due to Exec Committee & Budget Office					
EXEC								Executive Committee Approves Support Unit Budget Proposals	Executive Committee Reviews and Approves University Budget			
Faculty Senate Budget & Planning Committee									Two Week Review and Comment Period TBD			
Data				Financial & Metric Data by October 15th			Revised Support Unit Allocations Available	Revised Support Unit Allocations Available	Revised Support Unit Allocations Available			Merit right after June PIF Cutoff
UTSA	Year End			Revised Budget (V03) by October 31st	THEC & RBA Reports				Base Budget (B03) by March 31st	Proposed (X01)/Probable (V04) by April 30th	THEC & PBA Reports	
Budget Office				Facilitate Budget Planning Kickoff	Facilitate Budget Development Process and Provide Support for Allocation Review Committee and Executive Budget Committee					Finalize Budget Inputs and Assumptions	Year-end Preparation and Compilation of Budget Submission for Board of Trustee Approval	

NOTE (1) Input from Space Management Committee & Curriculum-Related Committees Received Throughout the Year
(2) Identify and document potential bottlenecks and timing pinch points.
(3) Does not include requirements from UTSA