

# Office of the Provost

Service Statement 2021-2022

## Introduction

The Office of the Provost has primary responsibility for the academic activities on campus. The office's reach impacts every student and faculty member. A student's interaction with the office's areas of responsibility begins at the point they are choosing a university and continues throughout their academic career. For faculty, the Office of the Provost is a key point of contact for curricula, professional development, and for personnel processes.

The Provost team serves the individual colleges and University Libraries, providing leadership and support with deans. The office includes the Division of Enrollment Management, the Center for Global Engagement (international education), the Graduate School, Division of Academic Affairs, Division of Faculty Affairs, Division of Student Success, the McClung Museum, the Thornton Center, Air Force ROTC, Army ROTC, and the Office of Institutional Research and Assessment. In addition the Office of the Provost works closely with the Faculty Senate in the spirit of shared governance.

## Areas within the Office of the Provost

- The Division of Enrollment Management has a broad focus including undergraduate recruitment and admissions, integrated student services, financial aid and scholarship strategy, academic calendar and timetable, degree conferral, and various efforts to support the student lifecycle from recruitment through retention, persistence and graduation.
- The Center for Global Engagement provides leadership to strengthen the university's global reach and impact, foster international and intercultural awareness and understanding, assist faculty to internationalize their teaching and scholarship, and prepare students to become globally engaged citizens.
- The Graduate School provides support for graduate and professional programs across campus. This support occurs in several areas: policy oversight and implementation, support to departments and colleges, student programming and support, recruitment and admissions, financial support to students, graduation confirmation, and communications.
- The Division of Academic Affairs provides primary responsibility for central oversight of undergraduate academic policies, programs, and curricula. The division supports colleges and departments in both the routine maintenance of undergraduate academic programs and curricula and the development of new academic programs (majors and

certificates). The division also oversees the university's Division of Online Learning and Academic Programs (OLAP), which provides central support for colleges and departments as they develop new fully-online academic programs. The division also assists with program reviews, accreditation, management of the Native American Graves Protection and Repatriation Act (NAGPRA), among other duties.

- The Division of Faculty Affairs serves as the main human resources office for academic personnel and manages all processes related to the faculty life cycle including: faculty recruitment; faculty and department head searches; faculty appointments; annual performance and planning reviews; annual retention reviews; promotion and tenure processes; faculty and family care policy processes; faculty development leave; post-retirement service agreement; faculty development; leadership development, and many other functions.
- The Division of Student Success has primary responsibility for leading the university's initiatives to improve undergraduate first-to-second-year retention, persistence, and graduation rates. This charge is achieved through planning and assessment, programming, communications, and strong collaboration with faculty and the nine undergraduate academic colleges. In partnership with the UT community, the VPSS leads innovative initiatives, including the Volunteer Experience, Student Success Grants, Vol Success Teams, Vol Start Back, and Summer @ Rocky Top, enhancing undergraduate students' academic performance success.
- The mission of the McClung Museum is to advance understanding and appreciation of the earth and its peoples through the collection, preservation, study, interpretation, and exhibition of objects and data. As a part of the University of Tennessee, the museum works to support academic programs and provide educational programming.
- The Thornton Center fosters the pursuit of comprehensive excellence through the holistic development of each student-athlete. The center includes academic services, student services, and student-athlete development.
- The mission of the Office of Institutional Research and Assessment (OIRA) is to provide accurate and reliable data to university administrators, departments, and faculty to illuminate and inform their decision-making. OIRA also supplies a variety of information for federal and state mandated reporting (including accreditation), and for external publications.
- Air Force ROTC: Air Force ROTC produces leaders for the Air Force. It is an educational program that gives men and women the opportunity to become Air Force officers while completing their degrees
- Army ROTC: Army ROTC is a program offered at hundreds of colleges and universities nationwide, training college students to be officers in the active Army, Army Reserve, and Army National Guard.

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